

Workday Adaptive Planning for Reporting and Analytics

Workday Adaptive Planning provides intuitive, self-service reporting for analysts, managers, and executives. Finance and business users can quickly report on actuals, and plan and forecast information from Workday Adaptive Planning. Online reports automatically sort and subtotal across dimensions. Drill-down and flexible parameters make it easy to analyze data from multiple scenarios. Intelligent links to Microsoft Office automate report packages and presentation refresh, allowing users to make faster, more informed business decisions.

Use Data to Impact Performance

Reporting is critical for successful enterprise planning. Empower teams across your organization to better understand business performance with powerful, self-service reports. Access ad hoc and formatted reporting on scenarios, actuals, metrics, and other data with an easy-to-use, drag-and-drop interface that never requires script writing. Workday Adaptive Planning makes it easy to create, maintain, and share operational and financial KPIs and insights.

Global Modern Services Re	ports P&L Version Va	nanse							0	1	3
aion 1 Working Forecast 💌 Varaion	Dudget Pass 1	🖻 🚻 💽	D Notes -			-	<u> </u>		в	*	0
rels: Total Company (Rollup)											
rrency: United States of America, Dolla ne Range: FY 2020	6										
	Working Forecast	Budget Pass 1	Var	% Var	Zone						
Expenses and Allocations											
8 6000 Operating Expenses											
e 6100 Payroll	31,787,073	34,647,871	2,860,798	9.00%	×						
€ 6200 Taxes & Benefits	5,950,879	7,045,205	1,094,326	18.39%	×						
6300 Office Expenses	2,030,342	2,131,565	101,223	4.99%	×						
8 6400 Travel & Entertainment	3,909,350	1,358,859	-2,550,491	-65.24%	~						
	139,353	153,260	13,908	9.98%	×						
6999 Other Expense	34,237	41,785	7,547	22.04%	×						
Total 6000 Operating Expenses	43,851,234	45,378,545	1,527,311	3.48%	×						
7000 Allocations											
7010 IT Allocation	0	0	o	0.00%	~						
7020 Office Rent Allocation	0	0	0	0.00%	~						
7030 Training Allocation	0	0	0	69.70%	×						
Total 7000 Allocations	۰	٥	0	69.71%	×						
Total Expenses and Allocations	43,851,234	45,378,545	1,527,311	3.48%	×						
5100 Non-Operating Income	-111,069	-124,879	-13,811	12.43%	~						
8000 Non-Operating Expense	-21,958	0	21,958	-100.00%	~						
Net Income	41,488,727	43,482,743	1,994,016	4.81%	~						

Example of forecast vs. budget comparison via web reporting.

Drill Down into the Details with Ease

Get instant transparency into transaction details. Whether you're drilling down into a report or a planning sheet, you can create reports with just one click. Get the level of detail you want, with the right context and the fields you need.

Key Benefits

- Create sophisticated reports with ease using the flexible drag-and-drop report builder
- Perform ad hoc analytics and slice and dice your data, leveraging all the dimensions and hierarchies of your model
- Generate reports in tabular or graph format in HTML, PDF, or Microsoft Excel
- Seamlessly weave any data from Workday Adaptive Planning across Microsoft Excel, Word, and PowerPoint with OfficeConnect
- Analyze actuals and plan data to better understand profit by product or region, and expenses by project or department, plus similar analyses
- Provide self-service reporting to department users
- Minimize the number of required reports since users can run the same report and only see data allowed in their security profiles
- Edit your plan in real time and see the impact of changes on your dashboards

End-to-End Self-Service Reporting

Create personalized, ad hoc reports in a snap. Intuitive drag-and-drop web reporting puts you in control with interactive, slice-and-dice reporting across dimensions and metrics. Instantly generate, distribute, and review up-to-theminute management reports, and share detailed insights with your team.

Minimize Human Error

Building manual reports can be a time-consuming, error-prone process of copying and pasting data and making sure the reports are accurate and up-todate. With Workday Adaptive Planning, you can take your time back and improve data accuracy by moving to cloud-connected board and external reporting.

Create Data Visualizations on the Fly

Visualizing data is often the fastest way to identify trends and patterns that lead to insights. With active dashboards, you can bring sheets and visualization together on a single dashboard and see the impact of your changes in real time, identify the root cause, and course-correct to achieve your goals and objectives.

Drive the Conversation About Results

Measuring KPIs and tracking progress is easier when you're able to work together to improve results. Powerful analytics and interactive dashboards make it easy to display and share business results with operational executives. It's as simple as sharing visualizations and charts directly from the dashboard in presentation mode or by adding stakeholders to documents as PNG files for easy distribution and collaboration.

To learn more about Workday Adaptive Planning for reporting and analytics, visit adaptiveplanning.com/products/analytics-and-dashboards.

"

In our analysis and reporting role, we have been able to spend significantly less time on the reporting and more time on the analysis. This has allowed for a greater understanding of the key business drivers. In some ways, we have been able to expand our influence into other areas of the company, as we have been able to use the flexibility of Workday Adaptive Planning to provide tracking and analysis in areas that were not specifically financial. This includes HR, Sales, and Safety.

Financial Reporting Manager Nana Management Services



+1-925-951-9000 +1-877-WORKDAY (+1-877-967-5329) Fax: +1-925-951-9001 workday.com

©2020. Workday, Inc. All rights reserved. Workday and the Workday logo are registered trademarks of Workday, Inc. All other brand and product names are trademarks or registered trademarks of their respective holders. 20200812-enus-pln-da-workday-adaptive-planning-reporting-analytics